

ATHARVA INSTITUTE OF MANAGEMENT STUDIES
Documents for Admission to MMS Course for Academic Year 2025-26

Name of the student			
CAP		Against CAP	
		IL	
		Caste Category	

A. Documents Required for All Candidates (Original + 4 sets of Xerox copies)

Sr.	Particular								Plz (✓) if received	Remarks (if any)
1	Seat Allotment (Acceptance) Letter (Issued by CET Cell) (Only for CAP)									
2	CET Final Score Card (MAH-MBA/MMS-CET 2025 OR CAT/ MAT/CMAT/GMAT/ XAT/ATMA)									Merit Score :
3	FC Verification (Issued by FC Centre)									
4	S.S.C. Marksheet / Passing Certificate									
5	H.S.C. Marksheet / Passing Certificate									
6	Graduation Marksheets (All Semesters)									CGPA :
	I	II	III	IV	V	VI			Aggregate % :	
7	Graduation Passing Certificate									
8	Nationality Certificate (Domicile Cert / LC* / Birth Cert / Passport) (* - must for all India Candidature)									
10	Aadhar Card (Xerox)									
11	2 Passport Size Photographs									
12	Transfer Certificate from previous college									
13	Migration Certificate from previous University (for Other than Home University)									
14	Verification Letter of Statement of Marks from previous University (for Other than Home University)									
15	Gap Certificate on Rs. 100/- stamp paper (for those Graduates who have passed before October 2024)									

B. Documents Required for Reserved Candidates (Only CAP) (Original + 4 sets of Xerox copies)

Sr.	Particular	Plz (✓) if received	Remarks (if any)
1	Caste Certificate (Compulsory for SC/ST/VJ/DT-NT(A)/ NT(B)/NT(C)/NT(D) /OBC/SBC/SEBC category students		
2	Caste Validity Certificate (Compulsory for SC/ST/VJ/DT-NT(A)/ NT(B)/NT(C)/NT(D) /OBC/SBC/SEBC category students		
3	Non creamy layer certificate @ valid upto 31st March 2026 (Only for VJ/DTNT(A)/ NT(B) / NT(C)/NT(D)/OBC/ SBC/SEBC)		
4	Eligibility Certificate for Economically Weaker Section Proforma – V valid for 2025-26 (for Economically Weaker Section (EWS) Candidate)		
5	Income Certificate @ valid upto 31st March 2026 (for SC/ST/VJ/DT-NT(A)/ NT(B)/NT(C)/ NT(D)/OBC/ SBC/ SEBC/EBC & EWS/TFWS Category)		